

EST. 1991

FOXCHASE WEDDINGS

2019 Rental Information

\$1,000.00 – Reception

This Venue Rental Fee is for use of either the Indoor Palmer Room or the Outdoor Woods Pavilion.

\$995.00 – Ceremony

A Pavilion Ceremony includes a one hour scheduled rehearsal, use of our bridal suite which has a private entrance and key, and comfortable seating to accommodate all of your guests arranged with an aisle running down the center.

A podium, microphone and unity table are available at no additional cost.

\$3.00 Each – Ivory Chair Covers (Indoor Only)

Add a chair sash at no additional cost (various colors are available).

\$3.00 Each – White Padded Chairs (Outdoor Only)

\$100.00 – Lawn Games Package (Outdoor Only)

Includes: cornhole, giant jenga, giant connect four, use of the fire pit and more.

\$50.00 Each – Lawn Games Package (Outdoor Only)

Each heater stands seven feet tall and covers about a fifteen to twenty foot area.

\$1,000.00 Deposit

To officially lock in the date for your wedding, a signed copy of the Wedding Deposit Contract along with the non-refundable deposit is required. The deposit then goes towards the total balance of your final invoice.

In order to book any event on a Saturday Foxchase requires a 100 person or \$10,000.00 (grand total) minimum.

Please Consider: All pricing shown above is before the addition of 6% PA Sales Tax.

Sales Tax does not apply to the \$1,000.00 deposit.

Q & A

Q: When is the total final balance due?

A: The total balance of your final invoice is due no later than ten calendar days prior to the event date.

-

Q: How many people does the outside facility hold?

A: Our outside facility can accommodate 200 people so we suggest that you not invite more than 220 individual's maximum.

-

Q: How many people does the indoor facility hold?

A: Our indoor facility can accommodate 150 people so we suggest that you not invite more than 170 individual's maximum.

-

Q: Where is the Ceremony held?

A: Our ceremonies are held outdoors. Under special circumstances though (like inclement weather) we can move the ceremony under the pavilion but due to the layout of the pavilion space guests would have to sit at their dinner table during the ceremony.

-

Q: Is there a dance floor?

A: Yes, after the ceremony chairs are removed by our staff so that the ceremony area may become the dance floor. We also have a dance floor indoors if your reception is held there. In the case that you are hosting more than 100 guests indoors our staff will promptly remove tables after dinner to make space for the dance floor.

-

Q: Do you use rectangular or round tables for the reception?

A: All round tables are used for guests aside from the head or sweetheart table which would instead be rectangular so that you may face your guests. In some cases of large parties eight foot rectangular tables may be used to make the room more comfortable for moving about. A floor plan would be established and approved by you before the date of the event.

-

Q: Can we use designated seating for our guest?

A: Yes, after the floor plan is established you are welcome to assign seating for your guests. A final copy of your seating chart must be presented to the event manager no later than ten calendar days prior to the event.

-

Q: What if more guests arrive than what we anticipate?

A: In the event that more guests arrive than what were originally planned for, you must coordinate with the event manager to update the seating chart and discuss food options for the additional guests. You will then be billed the night of the event for any additional guests.

-

Q: Where should our guests park?

A: Foxchase offers adequate on-site parking in a paved lot next to the main club house and each facility is handicap accessible.

Q & A Continued

Q: Is this a smoke free facility?

A: Yes our indoor facility is smoke-free but any guest is welcome to step outside and smoke at any of the designated smoking areas which are labeled around each building.

-

Q: Can we take pictures outside?

A: Of course, while we ask that you not walk on the golf course do to potential physical danger, our grounds are beautifully landscaped and we will provide you a list of designated areas that you are more than welcome to use as scenic backdrops.

-

Q: Do we have to set up or clean anything for our party?

A: While we are not to take the place of a florist or decorator we do provide staff for set up and clean up. We also have standard decorations that can be used if you prefer, though we encourage our patrons to bring anything they would like to display or use as decoration to personalize our facilities with the exception of confetti and glitter **(we apologize but confetti, glitter and faux flower petals may not be used either indoors or outdoors)**. We ask that anything brought to Foxchase be taken with you the same night so that our staff can clean. Under certain circumstances some parties may require a separate clean up fee.

-

Q: Does Foxchase provide a sound system?

A: Foxchase does have a microphone for announcing which may be used indoors or outdoors but we do not provide any DJ equipment. We have a preferred vendors list that you are welcome to choose a DJ from or you can provide your own DJ.

-

Q: Is there a children's menu?

A: Yes, for any child under ten years of age we offer a special "kid's meal" of chicken tender strips, french fries and apple sauce or if you think that the child would prefer the adult meal instead we offer a 25% discount off of the adult meal price.

-

Q: Can we take food home after our event?

A: Unfortunately no, Foxchase does not allow any food to leave the facility. We enforce this policy to reduce the risk of food borne illness brought on by improper handling or storage of the leftover food items. We do appreciate your cooperation on this.

-

Q: If the event runs over do we have to vacate the premises before a certain time?

A: Yes, we require that all event goers have left the premises by 11pm.

-

Q: Can we add to the allotted event time?

A: Yes, if you would like to add time to your event it must be prescheduled with the event coordinator no later than one month prior to the date of the event. A fee of \$350.00 +6% PA Sales Tax per hour will be added to the event invoice. Additional bar charges may apply.

Recommended Vendors & Nearby Places to Stay

Wedding Planner

- Planned Perfection – www.plannedperfection.com – (717)333-8021
- Simply Events – www.simplyeventsinc.com – (717)205-6917
- Simply Elegant Affairs – www.simplyelegantaffairs.com – (717)585-9796

Florist, Decorator

- Maison Green – (717)568-8300
- Ever After Floral – www.everafterfloral.com – (717)813-1768
- Honeybee Floral Design – www.honeybeefloraldesign.etsy.com
- Shumaker PDT – www.shumakerpdt.com – (717)735-0767

DJ, Lighting, Photobooth

- Top Hat Entertainment – www.tophatdj.net – (717)285-2122
- DJ Mast Productions – www.DJMast.com – (717)951-5221
- 30 West – www.30westentertainment.com – info@30westentertainment.com
- Mixed Up Productions – www.mixedupproductions.com – (717) 635-9558
- The Selfie Guys – www.theseelfieguys.com – (717) 925-7353

Live Musician

- Cherrywood String Quartet – www.cherrywoodensembles.com – (484)269-8238
- Vivace Strings – www.vivacelive.com – (717)572-3024

Photography, Videography

- Wraven Design – www.wravendesign.zenfolio.com – (717)503-3343
- Leslie Gilbert Photography – www.lesliegilbertphotography.com – (717)314-7266
- Sarah Gehman Photography – www.sarahgehmanphoto.com
- Delicate Portraits Photography – www.delicateportraits.com – (717)406-5874
- BG Productions Photography & Videography – www.bgproonline.com – (215)435-1418
- Tyler Graham Studio - www.tylergrahamstudio.com – (717)629-1515
- Lavon Films – www.lavonfilmsweddings.com – (717)393-4256
- Obie Media – www.obiemedia.com – inquiries@obiemedia.com

Bakery

- Scratch – www.scratchbakes.com – (717)466-6464
- Cake & Cup – www.cakeandcup.co – (717)639-2510
- Oregon Dairy – <https://www.oregondairy.com/the-bake-shoppe/wedding-cakes>

Rental

- Eagle Rental – www.eaglerentalcenter.com – (717)336-0777

Hotels, Bed & Breakfast

- Hampton Inn and Suites – Ephrata, PA
- Comfort Inn – Denver, PA
- The Amethyst Inn – Adamstown, PA
- Historic Smithton Inn – Ephrata, PA

Available Photo Locations

Our driveway which is lined with matured locust trees.



Along the cart path nearest to The Den.



In front of the pond nearest to the cart path (please keep close to cart path).



In front of any of the various reclaimed wood walls which make up our pavilion and grove structures.



Near our club house.



Near a beautifully matured draping willow tree.



And don't forget about photos at the Ceremony Arbor or near our Custom Water Feature.

Christina Snyder

Event Coordinator

Foxchase Golf Club

300 Stevens Rd, Stevens, PA

www.foxchasegolf.com

(717)336-3673 Ext. 2

events@foxchasegolf.com

